

SHERIDAN TOWNSHIP -MECOSTA COUNTY

Desk of the Clerk- Christina Martin

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****APPROVED ****

MINUTES: January 5, 2018- 7:02pm Supervisor Vern Young thanked everyone for coming and called the meeting to order at 7:02 pm with the pledge to the flag. Roll call shows present Vern Young, Christina Martin, Shirley Sprague, Butch Hardenburgh, and Johanna Hopkins. Also present 6 visitors.

ADDITIONS TO THE AGENDA: No changes to the agenda. **Motion was made** by Christina, seconded by Vern to accept the agenda as presented. **Motion carried.**

NEW BUSINESS: New Fire Contract with Barryton Community Fire Department. Fire Chief Terry Vogel submitted a report to the board for review and went over the changes in the proposed contract. Discussion on contract was made. Christina will send Terry proposed language regarding settlements being recouped. Terry also recommended a Fire Cost Recovery Ordinance to cover any additional special commercial services, special expendable firefighting materials, or equipment rentals that may be charged to our Township. Terry also discussed Liability coverage for Sheridan Township. Christina will call our insurance company and ask them. The new fire contract will be moved to February's meeting. Vern and Christina will try to attend Fork Townships next meeting on the 1-15-18 at 7:00pm.

Agreement for Collection of Summer School Property Taxes was presented by Chippewa Hills School District. Motion made by Shirley, seconded by Butch, to sign and return the form. Christina will mail their copy back to them.

12/12/17 **Request was made** by Christina and approved from majority Butch, Johanna, and Vern to have Garth Sherman do the burial for Myrtle Lackie. Gage Corwin revoked his contract and Todd Taylor didn't have time to do it. Christina let Garth know that we would like him to cover the burial. Christina did get his proof of insurance form. Christina stated that Garth was very organized and things went very well for the burial and that she was very impressed. Vern had checked with 2 other Sextons and they were not taking on anymore cemeteries. **Motion was made** by Christina, seconded by Johanna, to accept Garth Sherman's contract for sexton of Sheridan Township. **Motion carried.**

PUBLIC COMMENT: Concerned citizen asked what he should do about the trash, old building materials, trailer, and vehicle that are visible to him. Vern said to just give him the address then he would check into it, talk to the owner if possible, and if not resolved will let the County know.

ASSESSOR'S REPORT: 96 parcels were done this month.

MINUTES FROM 11-2-17: Shirley asked questions regarding information on the newsletters. Discussion was made and asked that the minutes be approved first. **Motion was made** by Johanna, seconded by Vern to approve the minutes as presented. **Motion carried.**

TREASURER'S REPORT: The Treasurer shows a balance of \$54,211.69 in the General Fund Account and a CD worth \$50,000. Treasurer's report for Winchester Subdivision Special Assessment Account shows a balance of \$1,495.59. Treasurer's report for Lackies Birch Haven #1, 2, 3, & 7 Special Assessment Account shows a balance of \$1,901.33, and a Growth fund CD of \$60,000 Discussion was made by Christina that bills or eft's cannot be put into the General Ledger until approved by the Board and that Shirley's balance for the General Fund ~~was not correct~~ needed verification. Discussion was made. **Motion was made** by Christina, seconded by Vern, to accept the Treasurer's report with the exception of the General Account Balance. **Motion carried.**

CLERK'S REPORT AND BILLS TO BE PAID: General fund: Checks # 10071 thru 10076, 10082 thru 10090, 2 eft's of which 941 was deducted from previous amount paid for treasurer error, & 2 Credit Card Payments totaling \$21,589.26, Winter Tax Account \$5776.43, Summer Tax Account \$356,711.72, Lackies Birch Haven Account: \$1,901.33, Winchester Subdivision Special Assessment: \$1,495.59, General Fund Account: \$33,904.21, CD Account: \$50,000.00, and Growth Fund CD- \$60,000.00. ~~Christina stated the Tax accounts were not updated because 2 months of statements were not received and settlements were not given before the last meeting.~~ Discussion on when the Clerk should get the settlements from the Treasurer. Johanna asked why reports can't be given each month. Discussion was made. Shirley will let Christina know when the settlements are at the hall every 2 weeks during tax season July thru ~~October~~ September, and December thru February. Christina asked why the Winter Tax Account was holding a balance of \$5,776.43? Shirley said it was due to Qualified Forestry and State Land funds that she and Mecosta County didn't know what to do with that it will probably be paid out in the summer. **Motion was made** by Johanna, seconded by Vern, to approve the Clerk's report as presented. **Motion carried.**

CORRESPONDENCE: Mecosta County Board of Commissioners Minutes 12/7/17.

UNFINISHED BUSINESS: Fire millage: Discussion on fire millage. Christina will check with Wheatland and Fork Township to see who they use for their legal consults due to the increase in Rates from Eric Williams and will let Vern know the rates involved. The proposed language will be sent to Eric Williams if there are no differences in rates.

PUBLIC COMMENT: n/a

BOARD COMMENT-CHECK LIST FROM PRIOR MEETING UPDATE: Dustin Moore from Burnam & Flowers Insurance Company will be at our next meeting.

Shirley discussed the newsletters. Johanna said it was approved that all correspondence and newsletters be approved at a meeting before sending out. Christina and Vern both mentioned things on the newsletter that weren't changed when requested. The Board felt that it was proper to review them before sending anything out. It was requested that a newsletter be submitted at one meeting then approved the next month.

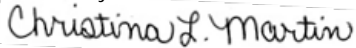
Motion was made by Christina, seconded by Vern, to move \$200.00 to account 101-446 (Highways, Street, and Bridges) from 101-247 (Board of Review) to cover the unbudgeted expense of Drains that we were billed by Mecosta County Drain Commission. Motion carried. The check last month was incorrectly made out to Mecosta County Road Commission and Returned for correction. Christina changed the payee and initialed it and gave back to Shirley for her initials. Shirley said she had gotten an email requesting additional information. Christina had not gotten it but said to forward her the email she had received.

Shirley asked about fire liability. Discussion was made. Christina will check with Fork Township and our Insurance Company about liability.

APPROVED PROJECTS Wording for a 1 mil fire millage.

Motion was made by Vern, seconded by Johanna, to adjourn at 9:12pm. **Meeting adjourned.**

Written by:



Christina Martin, Sheridan Township Clerk

Dated: January 10, 2018