

SHERIDAN TOWNSHIP -MECOSTA COUNTY

Desk of the Clerk- Christina Martin

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****APPROVED ****

MINUTES: December 7, 2017- 7:00pm Supervisor Vern Young called the meeting to order at 7:00 pm with the pledge to the flag. Roll call shows present Vern Young, Christina Martin, Butch Hardenburgh, and Johanna Hopkins. Shirley Sprague was absent and let the Board know ahead of time that she could not attend. Deputy Nila Simon sat in for Shirley. Vern read her letter she sent to the Board and let everyone know that he did tell her they would not vote on the Millage but that he didn't say there would not be discussion on the Millage. Also present 7 visitors.

ADDITIONS TO THE AGENDA: No changes to the agenda. **Motion was made** by Christina, seconded by Johanna to accept the agenda as presented. **Motion carried.**

NEW BUSINESS: AMAR: the letter was submitted by the State. The only area that we were deficient in was the "Does the local unit have proper land value determinations". Edward said he has fixed the adjustments and had sent a letter back to the State.

Vern stated that a letter had been sent to the Board by a Township Resident but was not signed and no return address provided. If residents would like their complaints dealt with the letter must be signed and a return address provided for us; otherwise it is not a valid complaint.

Contract for lawn care: The only bid that was received was from Anywhere Lawn Care. The Board commented that Dave Dowell had done a great job this year! **Motion was made** by Johanna, seconded by Christina, to accept the contract from Anywhere Lawn Care from March 2018 thru November 30th, 2019. **Motion carried.**

Property being returned to Township from the State: **No motion was made.** The Board elects not to acquire this parcel. Vern will let Shirley know to send them a letter back letting them know our decision.

Newsletters being approved at meeting prior to publishing: Discussion on newsletters or mailings going out to Township Residents. Some of the errors that the Board pointed out to Shirley on the newsletters were not corrected before sending them out. Good Township Policy should be that a final copy should be brought to the Board meeting for approval once all the changes are made and approved before publishing. **Motion was made** by Christina, seconded by Johanna that all documents or mailings will be approved at a Board Meeting before sending them out. All ayes. **Motion carried.**

PUBLIC COMMENT: Jerrilynn Strong gave a Commissioner's report on the morgue and the Dragon Trail Meeting. Congratulations to Chippewa Lake on passing the AMAR 100%.

ASSESSOR'S REPORT: 62 parcels were done this month.

MINUTES FROM 11-2-17: **Motion was made** by Johanna, seconded by Vern to approve the minutes as presented. **Motion carried.**

TREASURER'S REPORT: The Treasurer shows a balance of \$67,835.71 in the General Fund Account and a CD worth \$50,000. Treasurer's report for Winchester Subdivision Special Assessment Account shows a balance of \$1099.48. Treasurer's report for Lackies Birch Haven #1, 2, 3, & 7 Special Assessment Account shows a balance of \$1251.20. Christina also pointed out the \$60,000 was put into the Growth Fund CD. The account did not show up on Shirley's statement just the transfer. She will have to change that in Quick Books and create that account. **Motion was made** by Christina, seconded by Vern, to accept the Treasurers' reports as presented with the change. **Motion carried.**

CLERK'S REPORT AND BILLS TO BE PAID: General fund: Checks # 10057 thru 10070, 3 eft's of which 941 was deducted from previous amount paid for treasurer error, (It leaves overpayment of \$33.80 left in 941 for 1st Quarter 2018) & 2 Credit Card Payments totaling \$14,925.60 with a transfer of \$60,000 into the Growth Fund CD approved last meeting. Winter Tax Account \$5776.43, Summer Tax Account \$356,711.72, Lackies Birch Haven Account: \$1251.20, Winchester Subdivision Special Assessment: \$1099.48, General Fund Account: \$54,312.79, CD Account: \$50,000.00, and Growth Fund CD- \$60,000.00. Christina stated the Tax accounts were not updated because she didn't receive the settlement receipts from the Treasurer. Discussion as to pay for Treasurers per diem that occurred the same day as her training. Sheridan Townships per diem is payed per day not per meeting. The attending board members all discussed that if we were per meeting the additional one should be paid but we don't. **Motion was made** by Johanna, seconded by Butch, to approve the Clerk's report as presented. **Motion carried.**

CORRESPONDENCE: Mecosta County Board of Commissioners Minutes 11/2 & 11/16. Wheatland Township Library Minutes. Thank you from Morton Township library for support.

UNFINISHED BUSINESS: Fire millage: Discussion on fire millage. Question from Audrey Dubois on fire millage. Vern and Christina addressed both of her questions as to why we were not doing a road millage and how much we were currently paying for fire protection. Duane Martin also asked about the fire runs.

PUBLIC COMMENT: Jerrilynn Strong discussed the fire millage to put up to 1 mil. Nola Schlachter: Junk Ordinances. Ron Johnson asked about why his property was being surveyed? Vern addressed the question and let him know that our Assessor will review his property at least once in a 5 year period and that our Township is currently ALL being reviewed and updated.

BOARD COMMENT-CHECK LIST FROM PRIOR MEETING UPDATE: Vern read Eric Williams letter that came to him. His rates are increasing to \$200 per hour.

Christina reported that the MI Municipal League standard audit liability certificates for Gage Corwin and John Rettinger were still not received. Vern had talked to John and he misplaced it. Christina gave Vern a copy to give John.

At Christina's MTA training they asked about a Policy Manual (not just ordinances). The present Board did not know if we had one and will ask Shirley if we do. Vern will ask at his Supervisor's Meeting if other Townships have them.

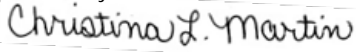
Christina will check with Garth Sherman and Vern will check with Larry at St. Michaels on sexton work for Sheridan Township.

Vern will let Shirley know that the credit card refund needs to be used by the next meeting. The credit of \$13.93 can be used for cups, Kleenex, and toilet paper then stored for future use.

APPROVED PROJECTS: \$13.93 Credit Visa card given to Shirley for Township Purchases. Wording for a 1 mil fire millage.

Motion was made by Christina, seconded by Vern, to adjourn at 8:28pm. **Meeting adjourned.**

Written by:



Christina Martin, Sheridan Township Clerk

Dated: December 22, 2017