

# SHERIDAN TOWNSHIP -MECOSTA COUNTY

Desk of the Clerk- Christina Martin

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**\*\*APPROVED \*\***

**MINUTES: October 5, 2017- 7:00pm** Supervisor Vern Young called the meeting to order at 7:00 pm with the pledge to the flag. Roll call shows present Vern Young, Christina Martin, Shirley Sprague, Butch Hardenburgh, and Johanna Hopkins. Also present 8 visitors. Vern thanked everyone for coming.

**Additions to the agenda:** Under New Business: Training Request for MTA Seminar.

**NEW BUSINESS:** Per Diem rates. Current rates: Board of Review- ½ day \$40 and whole day \$80. Board Members- ½ day \$25 and whole day \$50. Election workers: \$10 per hour Chairman \$12 per hour. **Motion was made** by Christina, seconded by Johanna, to set Sheridan Townships Board Members' ½ day rate at \$40 and whole day at \$80. Election wages and Board of Review will remain the same. **Motion carried.**

Snow Plowing Contract: Vern stated that John did a good job for us last year and was good to work with. **Motion was made** by Shirley, seconded by Butch to accept John Rettinger's snow plowing contract from 11/2017 thru 10/2018. **Motion carried.** Christina will get ahold of John to sign the contract for us.

MTA Training request: Shirley would like to attend training in Mt. Pleasant. Butch would also like to attend. Discussion. **Motion made** by Johanna, seconded by Christina, to pay for Shirley and Butch to attend MTA's on the Road training in Mt. Pleasant on October 30th. **Motion Carried.** Shirley asked if Christina could register them. Christina told Shirley she could register them and use her Township Credit Card to pay for it.

**Public Comment:** Kary Sowles: discussion on special assessment. Shirley will contact Christine with their concerns. Christina will check with the bank to see if we can have them added on to receive a statement for the special assessments. Al Treichel: dump truck with belly blade. Kary Sowles- Why administration and audit fees were not charged for several years? Discussion was made. The Board will bill the Special Assessments each year when their budget is due. Christina stated it is not the Clerk's statutory duty to do billing but she will send the bill to them. It is the Boards responsibility not one individual. All bills must be paid to the Treasurer. Discussion on Special Assessments. Jerrilynn Strong got a copy of the Resolution for Winchester Subdivision and gave it to Christina. Shirley didn't believe that they could save up to do ~~do~~ improvements on roads **just maintenance.** Christina read the Winchester Resolution that stated "improvements and/or maintenance" 93% will be spent on this and 7% will be used for operating expenses/administration fees.

**Assessor's Report:** Josh was present at the meeting to answer assessing questions. 98 parcels were done this month. Josh stated things were going well. We have not heard back on the AMAR yet.

**Minutes:** Shirley questioned her 2<sup>nd</sup> motion on the last month's minutes. Vern and Christina both had it in their notes that it was 2<sup>nd</sup> by Shirley. **Motion made** by Johanna, seconded by Vern to accept the minutes as presented. **Motion carried,** Shirley opposed.

**Treasurers Report:** The Treasurer shows a balance of \$126,751.44 in the General Fund Account and a CD worth \$50,000. Treasurer's report for Winchester Subdivision Special Assessment Account shows a balance of \$1,207.82. Treasurer's report for Lackies Birch Haven #1, 2, 3, & 7 Special Assessment Account shows a balance of \$4,063.14. **Motion was made** by Christina, seconded by Johanna, to accept the Treasurers' reports as presented. **Motion carried.**

**Clerks Report:** General fund: CHECK #10032-10034, 10036, 10038, 10040-10043, 10044-Voided, 10045-10046 (checks 10035, 10037, 10039- all saved for next meeting or voided then) and check # 1259-1260 for Lackies Birch Haven payment totaling: \$ 8,912.00. Winter Tax Account \$5,776.43, Summer Tax Account \$327,811.07, Lackies Birch Haven Account: \$1,488.74. Winchester Subdivision Special Assessment: \$1,207.82, General Fund Account: \$117,839.44, and CD Account: \$50,000.00 **Motion was made** by Johanna, seconded by Shirley to pay all the bills as presented by the Clerk. **Motion carried.**

**Correspondence:** Mecosta County Board of Commissioners Minutes 9/7 & 9/21. Jerrilynn was absent for report this month.

**Unfinished Business:** Lackies Birch Haven Special Assessment budget. Discussion was made between President of Lackies Birch Haven Special Assessment, Kary Sowels and Treasurer, Shirley Sprague. **Motion was made** by Christina, seconded by Shirley, to approve Lackies Birch Haven Budget as presented. **Motion carried.**

Winchester Sub Division Special Assessment Budget: **Motion was made** by Christina, seconded by Shirley, to approve Winchester Sub Division Budget as presented. **Motion carried.**

Wording for a 1 mil fire millage: Language deadline: May 1, 2018 Petitions to place county and local questions on the August 7, 2018 primary ballot filed with county and local clerks. After discussion, the Board set a deadline of January meeting for proposed language to be sent in February to the lawyer, Eric Williams, for review per Marcee Purcell's advice. Board Discussion. Marcee did give us Millbrook's proposal with language that Christina gave to the Board.

**Public Comment:** Kary Sowels said Christine does grant writing. Nola Schlachter: Junk Ordinances. Vern Young: We will have to contact Garth to see if he would be willing to do the sexton work after our contract is done with Gage Corwin. Todd Taylor still has access to the equipment to fulfill the contract. Christina will get information from Garth.

**Board Comment:** Johanna asked if the Visa card had been used yet for the credit of \$13.93. Shirley said it had not been used yet. Shirley asked about if the Emergency Management contact info had been changed since the last election. Christina will check on it. Shirley reminded the board that she would not be present for the December meeting and that Nila Simon will be setting in for her. Christina will check into doing the 941's online for the quarterlies.

**Motion was made** by Christina, seconded by Johanna, to adjourn at 8:33pm. **Meeting adjourned.**

Written by:

*Christina L. Martin*

Christina Martin, Sheridan Township Clerk

Dated: October 6, 2017