

SHERIDAN TOWNSHIP -MECOSTA COUNTY

Desk of the Clerk- Christina Martin

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****APPROVED ****

MINUTES: August 3, 2017- 7:00pm Supervisor Vern Young called the meeting to order at 7:00 pm with the pledge to the flag. Roll call shows present Vern Young, Christina Martin, Shirley Sprague, and Johanna Hopkins. Absent was Butch Hardenburgh. Also present 6 visitors. Vern thanked everyone for coming.

Additions to the agenda: Under New Business: Frontier Refund. **Motion was made** by Johanna, seconded by Shirley, to accept the agenda as presented with the addition. **Motion carried.**

New Business: **Motion was made** by Christina, seconded by Shirley to sign our Coyne Contract for the upcoming year. Discussion was made. We would like to look into doing business locally for the next contract year. This year the contract deadlines are too close. **Motion Carried.**

Report was given by Jackie Fitzgerald, Mecosta County Drain Commissioner. Discussion was made on the Mark-Meeker and the Parks Drains. Addition and deletions of previous land boundaries are being reconsidered. Jackie stated with all the new technology available it will be more accurate. All property owners involved have been notified thru the mail. The Mecosta County Drain Commissioner will also hold a Day of Review of Apportionments from 9:00 am until 5:00 pm at the Mecosta County Service Building.

Procedures for Board Packets recommended by our Township Auditor. Shirley would like it on record that she is not comfortable not getting a copy of all the bills. Vern read the response from the auditor, Sarah Kanitz: I was recommending that Christina did not need to scan all the bills into a pdf file, which is time consuming and not necessary for document retention, However, the bills can and should be available for review before they are disbursed. And if the board would like access to the bills before the meeting, maybe they can be accessed physically at the hall a few days before the meeting. Christina said all the bills are available at her office for review any time after she emails everyone the Friday before the meetings and she is available at the Township Hall ½ hour before the meetings if there are any questions. It is the Clerk's job to retain a copy of the bills for the audit. Johanna response was: The auditor is the person that dictates to us what we need and she is comfortable with the auditor's recommendation. The majority of the bills are routine. If there are ones, out of the ordinary, Christina is good about keeping us informed. More discussion was made. Vern suggested Christina take the bills, that our not routine, to the township hall for review if anyone would like to look at them or make copies. Christina said she will email the "out of ordinary" bills with the packets. The bills will still be available at her office for review after she emails everyone the Friday before the meetings and ½ hour before the township meetings.

Frontier issued a Refund. A credit card was issued for the refund we had. The credit was left over funds after canceling our service. Christina called them to see if a check could be issued and they could not issue a check after the credit card was sent even if it was sent back to them. Christina recommended that since it came in Shirley's name that she uses it for office or township hall supplies when she makes her next purchases. We need to keep a complete paper trail of the purchases against the credit card in the amount of \$13.93. Shirley will get the receipts to Christina after she uses it.

Public Comment: Christina let everyone know that Jerrilynn Strong had a death in the family and that is why she was absent tonight. Jerrilynn told Christina that she was working on getting us information on marijuana. The Village of Barryton was just petitioned about having a dispensary and it was rescinded by the petitioner.

Nola Schlachter-Clearing back 10th and Taft.

Ron & Linda Johnston, new residents, asked if Harding Road was going to be paved. They just moved to the area and other residents told them it was. The board explained that we don't have it on our schedule or any future projects and that it is not on the budget either for the special assessment.

Assessor's Report: 120 parcels were done last month. Report was submitted by the assessor. Shirley would like to see our Assessor come to a Board meeting to give a report. Vern said they are shooting for the end of September to be completely done with our reassessments. Vern will check into it.

Minutes: **Motion made** by Shirley, seconded by Johanna, to approve the July 6, 2017 minutes as presented. **Motion Carried.**

Treasurers Report: The Treasurer shows a balance of \$129,202.89 in the General Fund Account and a CD worth \$50,000. Treasurer's report for Winchester Subdivision Special Assessment Account shows a balance of \$2,375.49. Treasurer's report for Lackies Birch Haven #1, 2, 3, & 7 Special Assessment Account shows a balance of \$4,094.54. **Motion was made** by Christina, seconded by Johanna, to accept the Treasurers' reports as presented. **Motion carried.**

Presentation of the Bills: General fund: CHECK #10007 thru # 10016 and 3 EFT's and Lackies Birch Haven check #1258: Winchester Subdivision checks #1079 & 1080 all totaling: \$14,472.70. **Motion was made** by Johanna, seconded by Vern, to pay all the bills as presented. **Motion carried.**

Correspondence: Mecosta County Board of commissioners Minutes from 7/6 and 7/20.

Unfinished Business: Discussion on a Fire Millage. Discussion was made of putting an 1 mill fire millage proposal on a ballot next year. Next year we are taking approximately .877 of a mill out of our general operating budget for fire protection in our Township. If a fire millage passes, it will leave roughly \$28,873.00 in our general account so we can use it to budget necessary road repairs. **Motion was made** by Christina, seconded by Johanna to do a 1 mill fire proposal in next year's election. We will work on the wording and find out what we need to do. **Motion Carried.**

Motion was made by Christina, seconded by Johanna, to sign Wheatland Fire Department's contract as presented. Roll call shows 4 eyes and 0 nay. **Motion carried.**

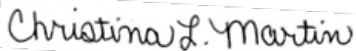
Public Comment: Shirley- discussion on the fire millage. Nola Schlachter- discussion on the fire millage.

Board Comment: Shirley let the Board know that she will not be here for December's meeting. Vern also let the Board know that there would be 2 months that Butch would not be here also. Shirley questioned we needed to make a resolution for attendance of Board Members. Christina said we are elected officials and if the public feels that they need to be recalled, the voters start the process. We can't set guidelines, as Board Members, and take action against attendance. We always encourage all board members to attend as many meetings as possible.

Vern let the Board know that Wheatland Township is NOT going to be doing a central location trash pickup.

Motion was made by Johanna, seconded by Christina, to adjourn at 8:46 pm. **Meeting adjourned.**

Written by:



Christina Martin, Sheridan Township Clerk

Dated: August 23, 2017