

# SHERIDAN TOWNSHIP -MECOSTA COUNTY

Desk of the Clerk- Christina Martin

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**\*\*APPROVED\*\***

**MINUTES: January 5, 2017- 7:00pm** Supervisor Vern Young called the meeting to order at 7:00 pm with the pledge to the flag. Roll call shows present Vern Young, Christina Martin, Butch Hardenburgh, Shirley Sprague, and Johanna Hopkins. Also present 4 visitors. Supervisor Vern Young thanked the public for coming.

**Additions to the agenda:** none. **Motion made** by Vern, seconded by Christina, to accept the agenda as presented. Motion carried.

**Assessor's Report:** There were 31 additional reassessments done this last month and sent to the clerk.

**Public Comment:** Audrey Dubois- Gave a report on Board of Review. Audrey was appointed Chairman of the Board of Review. We did have our 2016 Poverty Exemption on File for the Township.

**Minutes:** The regular meeting minutes from December 1, 2016 were presented as written. **Motion made** by Shirley, seconded by Johanna, to approve the minutes. Motion carried.

**Treasurers Report:** The Treasurer shows a balance of \$92,935.20 in the general fund account and a CD worth \$50,000. Treasurer's report for Winchester Subdivision Special Assessment Account shows a balance of \$1,465.88. Treasurer's report for Lackies Birch Haven #1, 2, 3, & 7 Special Assessment Account shows a balance of \$3,896.31. **Motion made** by Christina, seconded by Vern, to accept all treasurers' reports as presented. Motion carried.

**Presentation of the Bills:** General fund: CHECK #9895 thru # 9919 ,5 EFT's, and 5 credit cards,(total: \$27,179.28) check 1255 & 1256 (total: \$2,165.00) for Lackies Birch Haven, and check 1076 (total \$200.00)for Winchester Subdivision, Totaling: \$ 29,544.28. **Motion made** by Shirley, seconded by Johanna, to pay all the bills as presented. Motion carried.

**Correspondence:** Mecosta County Board of commissioners Minutes 12/1/16 & 12/15/16 and Budget Hearing 12/1/16 Minutes, Minutes from Morton Township Library 11/8/16, Public Notice of Hearing Mecosta County Solid Waste Management Planning Committee 01/05/17, Thank you from Barryton Public Library, Outstanding Junk Ordinances attached from Michelle Stenger, Director of Building & Zoning, Information that went to MTA- Township Attorney & Auditor, Certificate of Liability Insurance from Charter Communications, Dept. of Agriculture letter-Adam Cornell Site Verification request for conformance with the Generally Accepted Agricultural & Management Practices (GAAMPs) This is on the 2nd barn that is already built (nothing additional) per Adam's conversation with Christina, 2 Bills sent for fire runs (Bazarre & Uhl.), Fire Contracts for new Board Members, FOIA Request sent to us by Sherman Township, MTA Annual Education Conference April 10-13th in Lansing (This also includes the 2nd Part of New Officials Training), and Board of Review Training at the Chippewa Hills High School on 02-11-17 from 9 to noon.

**Unfinished Business:** n/a

**New Business:** Township Project Priority Road List for 2017- **Motion made** by Christina, seconded by Shirley, to submit our report to the County for our Project Priority Road's. Motion carried. Christina gave a report on pension, per diems, and mileage for Sherman, Nottawa, Wheatland, and Fork Townships. Christina contacted Burnham and Flowers Insurance Company to ask about a pension plan in lieu of paying social security taxes. Some surrounding townships info Wheatland does 7.5%, Sherman does 20%, Nottawa does 15%, and Fork does 25% (the percent is off total wages). We currently withhold and pay 6.2% Township's portion and 6.2% Employee portion which is 12.4% total. They will have a representative send us information and possibly come to the March meeting to discuss it with us. Christina would like to do the pension plan in lieu of additional wages. As far as the per diem rate, Christina thought we were compensated well. **Salary Proposals- Resolution 2017-01: Motion made** by Christina, seconded by Vern, to set the Supervisor's salary at \$10,300.00. (Not directly performing assessing). Resolution carried with 5-Aye 0-Nay. The supervisor declared the resolution adopted. **Resolution 2017-02: Motion made** by Christina, seconded by Johanna, to set the Treasurer's salary at \$16,000.00. Resolution carried with 5 Aye 0-Nay. The supervisor declared the resolution adopted. **Resolution 2017-03: Motion made** by Christina, seconded by Shirley, to set the Clerk's salary at \$16,000.00. Resolution carried with 5 Aye 0 Nay. The supervisor declared the resolution adopted. **Resolution 2017-04: Motion made** by Christina, seconded by Vern, to set the Trustees' salary at \$2,570.00. Resolution carried with 5 Aye 0 Nay. The supervisor declared the resolution adopted. Agreement for collection of Summer School Property Taxes- **Motion made** by Christina, seconded by Shirley to accept the agreement for collection of summer school taxes. The form is to be signed and sent back to them. Motion carried with 5 Aye 0 Nay. **Resolution 2017-05:** The Board of Review shall receive letters of protest regarding assessments from Sheridan Township Taxpayers from the first Tuesday in March until it adjourns from the public hearings for which it meets to hear such protests. **Motion made** by Shirley Sprague, seconded by Vern, to adopt Resolution 2017-05. Motion carried 5-Aye 0-Nay. The Supervisor declared the resolution adopted. **Resolution 2017-06:** This Resolution is for use by a property owner in designating a lessee or other person to act as the owner's agent in property tax matters in Sheridan Township, Mecosta County. **Motion made** by Shirley Sprague, seconded by Butch Hardenburgh, to adopt Resolution 2017-06. Motion carried 5-Aye 0-Nay. The Supervisor declared the resolution adopted. **Resolution 2017-07:** Township Board Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test. **Motion made** by Shirley Sprague, seconded by Butch Hardenburgh, to adopt Resolution 2017-06. Motion carried 5-Aye 0-Nay. The Supervisor declared the resolution adopted.

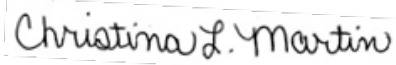
**Public Comment:** Nola Schlachter: Junk Ordinances. Christina put on the agenda, under pending items, Junk Violations Open per Mecosta County Michelle Stenger, Director of Building & Zoning. They regulate the junk ordinances. Open are the following: 4926 Harding Road, 1558 17 Mile Road, 5921 13 Mile Road, and 3752 Arthur Road. Vern will check into a complaint on Costabella Road also.

**Public Comment continued:** Nola also asked Shirley, after Shirley's Board Comment, if Pat was going to continue being her deputy? Shirley stated that Pat would like Shirley to consider someone else long term in the future as Deputy Treasurer. Nola Schlachter: Training a new Deputy Treasurer.

**Board Comment:** Christina let everyone know that she will be having a portion of her colon removed and will have surgery on 1-23-17. She will try to have everything done ahead of time for February's meeting. Christina's Deputy, Jill Sharp, is aware and will be at the next meeting to cover her absence. Shirley gave a report about her Drug Presentation she went to in Remus. There is also going to be a meeting at the Chippewa Hills High School Auditorium on Monday, January 23, 2017 on "What Parents Need to Know" at 6:00pm. Shirley also discussed the Board of Review training in Evart and Chippewa Hills School. Shirley stated that she will be absent for February's meeting. Her deputy Pat Defever will be at the next meeting to cover for her. **Resolution 2017-08:** If a Deputy Clerk or Deputy Treasurer is asked by the Board to set in for a meeting, in the absence of the Treasurer or Clerk, they will be paid for a ½ (half) day per diem at the Township's set rate. **Motion made** by Shirley, seconded by Christina, to accept Resolution 2017-08. Motion carried 5-aye 0-Nay. The Supervisor declared the resolution adopted. Vern talked about meeting protocol that was discussed at the MTA's training in Mt. Pleasant.

**Motion made** by Shirley, seconded by Butch, to adjourn at 8:15 pm. Motion carried. Meeting adjourned.

Written by:



Christina Martin, Sheridan Township Clerk

Dated: January 6, 2017